**Portfolio Assignment #1**

**Creative Writing**

Using Google Docs:

1. Create a multiple page short story (at least two separate pages.)
2. [Insert at least one graphic](http://www.scs.sk.ca/RBI/Lessons/Microsoft%20Assignments/Lesson%20Three/insert%20graphic/insert%20graphic.htm) into each of the pages that helps tell your story. Once the graphic is inserted, [resize](http://www.scs.sk.ca/RBI/Lessons/Microsoft%20Assignments/Lesson%20Three/insert%20graphic/insert%20graphic.htm) and [centre](http://www.scs.sk.ca/RBI/Lessons/Microsoft%20Assignments/Lesson%20Three/centering/centering.htm) the picture. Under each graphic, [insert a text box](http://www.scs.sk.ca/RBI/Lessons/Microsoft%20Assignments/Lesson%20Three/textbox/text%20box.htm) into the document. Type at least 25 words tying your picture into your complete story. Make the [text box bigger](http://www.scs.sk.ca/RBI/Lessons/Microsoft%20Assignments/Lesson%20Three/textbox/Text%20Box.htm) if you need to.
3. Change or add a [border](http://www.scs.sk.ca/RBI/Lessons/Microsoft%20Assignments/Lesson%20Three/Textbox/text%20box.htm) to your text box.
4. Each page must have [a page number, date and time](http://www.scs.sk.ca/RBI/Lessons/Microsoft%20Assignments/Lesson%20Four/Page_Break/HeaderandFoot.htm).  The page number must be in the bottom right of the footer. The date must be in the header on the right side of the page. The time must be in the header on the left side of the page
5. Perform a [spell check](http://www.scs.sk.ca/RBI/Lessons/Microsoft%20Assignments/Lesson%20Three/spellcheck/spellcheck.htm) and [word count](http://www.scs.sk.ca/RBI/Lessons/Microsoft%20Assignments/Lesson%20Three/word%20count/word%20count.htm). Type the word count at the bottom of the page.
6. Please type your name and word count at the bottom of the page.